

COVID – 19 BUSINESS HEALTH DECLARATION

As part of our Pandemic preparedness response and our commitment to Health, Safety and Wellbeing, all visitors and contractors are required to answer this questionnaire as part of their business activities.

Name of company: _____ Address: _____

Contact person: _____ phone number: _____

Reason for visit: _____

Please answer the following questions:

1. Have your staff travelled outside New Zealand since 1st March 2020? **Yes / No**
2. Have any of your staff been identified as a “close contact” (definition below) with someone who has been confirmed as having COVID-19? **Yes / No**
3. Have any of your staff been in contact with any person (family, friend or colleagues etc.) who is self-isolating due to COVID-19? **Yes / No**
4. Have any of your staff experienced any of the following symptoms in the past 14 days?
 Coughing
 Difficulty breathing
 High temperature
5. Has your business formulated a pandemic plan that includes staff isolation, pandemic PPE for staff? **Yes/No**

NOTE: If any of your staff that has visited South Port and show symptoms of or contract COVID-19 at any time, you will notify South Port immediately.

In signing this form, I declare that to the best of my knowledge, all information provided is true & correct. South Port may request further information that may include the business pandemic plan.

Signature: _____ Date: _____

Close Contact id defined as - as any person with

- direct contact with a known confirmed case of Covid-19
- living in the same household or household-like setting (e.g. shared section of a flat)
- having spent a prolonged period (e.g. two hours or longer) in the same close indoor environment (such as a classroom, workplace, gatherings, general practice or ED waiting room)
- having been seated in the same row or 2 rows in front or behind a known case of Covid-19 in any group
- having been face-to-face (within one meter of the case) for more than 15 minutes in any setting.



COVID -19 on-site flow chart

Are you currently showing signs of a cold, flu or coronavirus - such as a fever sneezing and/or coughing?

YES

Please leave the site immediately and self isolate.
Please phone Healthline free on 0800 611 116 for medical advice

NO

Have you returned to New Zealand from overseas since 1st March 2020?

YES

Please leave the site immediately and self isolate.
Please phone Healthline free on 0800 611 116 for medical advice

NO

Please follow the on-site requirements:
Please fill out the declaration form
Do not make physical contact with others while on-site e.g. no handshaking
Wash your hands regularly. Particularly before and after eating and using the bathroom.
Please maintain 2 m of separation whenever possible.

