

Use of Unmanned Aerial Vehicles Policy

1. Policy Statement

This policy describes conditions for the use of Unmanned Aerial Vehicles (UAVs) on South Port owned or controlled land.

2. Unmanned Aerial Vehicle (UAV)

- 2.1 Any remotely controlled aircraft, including the multi-rotor type commonly referred to as “drones”.
- 2.2 UAVs are also known as, Remotely Piloted Aircraft.

3. Civil Aviation Authority Rules

- 3.1 Civil Aviation Rules are set by the Minister of Transport.
- 3.2 The two parts relevant to UAVs are:
 - **Part 101:** Gyrogliders and Parasails, Unmanned Aircraft (including Balloons), Kites, and Rockets - Operating Rules.
 - **Part 102:** Unmanned Aircraft Operator Certification.

4. General Criteria

- 4.1 To operate over South Port property, Operators of UAVs must:
 - Be suitably licensed as per CAA Part 102.
 - Obtain a South Port Permit To Work.
 - Comply with the Office of the Privacy Commissioner's guidance on preserving peoples' personal privacy by not flying over other people or adjoining private property without consent.

5. Reporting incidents and near misses

- 5.1 UAV users must report all incidents and near misses of a significant nature (such as those involving people and property to South Port Health & Safety team. This obligation also extends to other port users involved in any incident or near miss relating to UAV use.

6. Enforcement

- 6.1 Any breach of the above conditions could result in termination of permission to fly UAV's over South Port property.
- 6.2 South Port will report breaches to the Civil Aviation Authority, which may result in infringements or prosecution.

* Civil Aviation Authority Rules and Guidelines: <http://www.caa.govt.nz/rpas/>

DOCUMENT / REFERENCE	VERSION	ISSUE DATE	REVIEWED DATE	PERSON RESPONSIBLE
SPNZ Use of UAV Policy	1.0		21/12/2023	Security